

**Commonwealth of Virginia**  
**Database Index Reporting Form**

<b>1. Public Body Name &amp; Numeric Code:</b> Virginia Department of Transportation 10040	<b>4. Point of Contact:</b> Angel Deem
<b>2. Database Title:</b> Comprehensive Environmental Data and Reporting System	<b>5. Phone Number:</b> (804) 371-6756
<b>3. Database Acronym:</b> CEDAR	<b>6. Signature &amp; Date:</b> <i>Angel Deem</i> 7/13/04
<b>7. Database Description and Contents:</b> <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate know restrictions to public access. CEDAR is the authoritative source for environmental data in VDOT. It is a comprehensive, web based application which provides a single user interface for VDOT's environmental staff to manage all environmental activities. The system integrates project scope information, document management, GIS, automated data forms, reporting, interfaces with other Department systems, and task tracking.</i>	
<p><i>Note: Specific information relating to data fields, recordable layouts and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>	
<b>8. Date of Last Update:</b> Daily	<b>9. Frequency of Update:</b> <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:
<b>10. Formats Available and Schedule of Fees:</b> <i>(Provide a description of each format in which the database is made available, and the cost, if any of each format.)</i>	
<b>a. Format</b> Will vary based on how the data is captured (e.g. Microsoft Word, html, etc.). Note: There are some forms/documents in CEDAR that could contain information on federally protected species or sensitive cultural sites that cannot be given to the public because VDOT is under agreement to protect it	<b>b. Cost</b> Based on employee time for processing the request. Additionally, a charge of 15 cents per page (plus tax) is charged if paper copies are required.